



*Disclaimer: Short Term Rental regulations are in a constant state of change. I provide and update information on individual city regulations as I'm able, but it should in no way be taken as legal advice. Please do your own due-diligence and take the necessary steps to operate a legal business in your area. See Village of Clifton Ordinance for official wording of the village regulations.

Short Term Rentals (STR) are permitted as long as the primary structure is owner occupied or the owner lives within the Clifton Village corporate limits and it is allowed within the applicable zone. STRs must be a legal dwelling unit, proof and property inspection may be required.

A SHORT TERM RENTAL means any dwelling that is rented wholly or partly for a fee for less than thirty (30) consecutive days by persons other than the permanent occupant or owner from which the owner receives monetary compensation.

WHAT YOU NEED TO KNOW TO APPLY:

- You will need to Complete a Village of Clifton **Short Term Rental Application**. - [Link to Application](#)
Fee accessed of \$25 for initial application. Each STR unit requires a separate application and fee.
- You will need to complete and submit a **Management Plan** (See below)
- Permit to Operate expires annually. Provided there are no changes to the original application, there is no need to reapply. You will need to remit a \$25 yearly fee.
- Public Sign near front door as stated in the Village Ordinance

Management Plan must include at minimum:

- Name, address, email and phone numbers of property owners
- Proposed management structure (ie Process for Management) ie.
- Provide proof of ownership of property
- Type of Dwelling Unit (i.e. single family home, duplex, accessory dwelling unit, etc.)
- Provide a floor plan with square footage
- Plan for providing guests with information related to emergency exit routes
- Plan for fire extinguishers and Fire/Carbon Monoxide alarms
- 24 hours a day seven days a week contact information
- Plan for required guest rules and regulations
- Plan for Litter Control
- Plan for Quiet hours
- Number of Parking Spaces
- Maximum Occupancy (Excluding small Children)
- Plan to ensure that a guest does not overstay their contract
- Provide Website address used for advertising and or booking
- and address other concerns raised by the Village Council